

Beanstack on a computer

- 1) Go to <https://rplnreads.beanstack.org>
- 2) Scroll down to "Create an account"
- 3) Click "Register an Individual or Family"
- 4) Next question: "Have you previously used Beanstack to participate in a reading challenge?" Choose "No"
- 5) Next question: Who would you like to register? Choose "I am registering myself"
- 6) Fill out your information. (For adults, when asked about grade level, choose "Adult")
- 7) If there are any challenges available, you can register for a reading challenge

How to log your reading on a computer

- 1) In the top left corner, click "Log Reading and Activities"
- 2) Click "Log Minutes"
- 3) Enter your reading information
 - a. Select the day you read
 - b. The time spent reading
 - c. OPTIONAL: Title
 - d. OPTIONAL: Author
 - e. OPTIONAL: Write a review about what you read
- 4) Click "Log"

Don't Forget about your raffle tickets!

Some of our reading challenges may have drawings for prizes.

If your challenge has a drawing, as you earn new badges you will be notified if you have a raffle ticket to enter!

Here's how to enter your raffle tickets:

- 1) Click on the "Challenges" tab if it's not already selected
- 2) Click on the challenge you are participating in
- 3) Click on the "Raffle Drawings" tab
- 4) Click on the prize you want to enter tickets

Beanstack App

- 1) Download the app from your device's app store
- 2) Open the app and scroll down and tap "Let's Go"
- 3) Choose an organization type, tap "School, Library, or Bookstore"
- 4) Tap "Find a Site" at the bottom of the screen
- 5) Search for the Rochester Public Library (NH)
- 6) Tap "Sign Up!" at the bottom of the screen
- 7) Follow the prompts:
 - a. Pick a username and password
 - b. Enter your First and Last name
 - c. Enter an email address or a phone number (we will need one or the other to contact you if you win a prize)
- 8) Tap "Fill Out My Reader Profile" (For adults, when asked about grade level, choose "Adult")
- 9) At the end of filling out "Your Reader Profile" you will be asked to register for a reading challenge.
- 9) If you need to add another reader, tap "Add Another Reader", otherwise tap "I'm done adding readers"

How to log your reading on the app

- 1) Tap the plus sign at the bottom of the screen
- 2) Tap "Reading"
- 3) Enter the title you are reading in the "Select A Title" search box or choose "Log Without a Title"(skip steps 4-5 if you are not logging a title)
- 4) Confirm the title and click save
- 5) Tap "Log Reading"
- 6) Enter the number of minutes you read
- 7) Tap "Done"

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Here's how to enter your raffle tickets:

- 1) In the Beanstack app, scroll to "Current Challenges"
- 2) Tap on the challenge you are participating
- 3) Tap "Ticket Drawings"
- 4) Choose the raffle you want to enter
- 5) Tap "Add/Remove Tickets"
- 6) Tap the plus or minus buttons to add or remove tickets!